



# NEWARK FIRE PREVENTION

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Newark Fire Department  
75 South 4th Street  
Newark, Ohio 43055  
[www.newarkohiofire.org](http://www.newarkohiofire.org)

740-670-7653

740-670-7654

## Pre-Inspection Checklist

During your upcoming inspection at your business, Fire Inspectors will look at many items in and around your building. We are providing you with a self-check list of the most common violations of the Ohio Fire Code. Correcting any of these items will speed up the process and bring you in compliance with the Ohio Fire Code. This list details the most common codes however, not all sections apply to every business. We will be happy to discuss any questions regarding your inspection before, during and after.

### EXITS

Doors/Aisles are unobstructed

Illuminated exit signs in working order

Emergency lights in working order

Doors with panic hardware shall have no other locking device

Exit doors open easily and close from any position

Maximum Occupancy signage shall be posted in conspicuous location near main entrance in assembly occupancies.

### Electrical/Mechanical

NO extension cords (power strips with breaker buttons are acceptable)

NO multi-plug adapters other than approved power strips

Appliances plugged directly into outlet

Space heaters shall be plugged directly into the outlet and must have tip-over protection (not to be confused with over-heat protection)

36" clearance maintained in front of electrical panels, furnace, and/or hot water tank

No missing covers on switches, outlet, junction boxes, and/or electrical panels

Circuit Breakers are labeled

Cont.

## Storage

No accumulation of combustible materials

Flammable liquids stored properly

Maintain storage 24" BELOW the ceiling in buildings without sprinklers and 18" BELOW the ceiling in buildings with sprinklers

Compressed gas cylinders secured at all times

"No Smoking" signs installed as required where combustible materials stored

Area around outside of building free of combustibles

No storage in exit stairways

## Fire Protection Equipment

Have testing/cleaning/service paperwork for sprinkler system, fire alarm, and/or hood system

Proper fire extinguisher mounted in appropriate locations in plain view and up to date

Fire Dept Connections Labeled and 36" clearance of any obstructions

Fire Hydrants shall have a 10' clearance of any obstructions